

29 JUL 1960

MEMORANDUM FOR: Comptroller

FROM : Chief, Budget Division

SUBJECT : Fiscal Year 1961 Operating Budget Allowances  
and Fiscal Year 1961 and 1962 Position Ceilings

1. The Director approved on 27 July 1960 for budget presentation purposes the subject items for your office as listed below:

FY 1961 Allowance .....

FY 1961 Position Ceiling .....

FY 1962 Position Ceiling .....

25X9A2

2. The amount of the allowance for pay act increases will not be known until negotiations with the Bureau of the Budget are completed. As soon as the approved amount is known, you will be advised.

3. The personal service detail estimates for your office should be computed and submitted on the basis of the position ceilings shown above. The salary rates for Fiscal Years 1961 and 1962 are to be computed at the new salary rates prescribed in the Federal Employees' Salary Increase Act of 1960.

4. If any changes in the above amounts are found necessary prior to the submission of the office estimates, please coordinate such changes with the budget analyst assigned to your office.

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